

D.A.V. PUBLIC SCHOOL, CHANDRASEKHARPUR, BHUBANESWAR-21
IMPORTANT INFORMATION SHEET FOR LKG ADMISSION FOR 2016-17

1. SCHEDULE:

Issue of Registration Forms	-	02/03/2016(Wednesday) to 16/03/2016 (Wednesday)
Date of draw of lots (if required)		<u>18/03/2016 (Friday) at 11.00 A.M.</u>
Display of selected candidates on School Notice Board and Website	-	<u>19/03/2016(Saturday) at 5.00 P.M.</u>
Date of Provisional Admission for selected candidates	-	<u>22 /03/2016 (Tuesday)</u> (The exact time will be mentioned in the Provisional Selection list)

2. Scanned copy of documents to be uploaded at the time of registration.

- (a) Birth Certificate issued by the competent authority.
- (b) B2 size (7 cm x 5 cm) photograph of the child along with the parents at the space provided.
- (c) Attested photocopy of AISSE/AISSCE certificate(s) in case the ward of **Alumnus/Alumna**.

3. Under no circumstances the date and time as mentioned in admission notice for submission of above documents can be extended.

4. For the entry class i.e. L.K.G., children whose date of birth falls between **1st October 2011 and 30th September, 2012(both days inclusive)** only are eligible for registration for the academic session **2016-17**.

5. Documents required to issue the Registration Form to Special Category Candidates free of cost from the School Office only.

A) For Disadvantaged Group (SC/ ST / SEBC- Non-Creamy Layer)

- (i) In case of SC/ST candidates, Original & attested Photocopy of Caste Certificate in the name of the child seeking for admission.
- (ii) In case of **SEBC** candidates, recent Original & attested photocopy of **SEBC Certificate** in name of the child seeking for admission issued by the local Tahasildar.
- (iii) Original and attested photocopy of document like **electricity bill/water bill/telephone bill/Passport** to be produced in support of proof of residence (**within 1 K.M. of the school**). The said documents must be in the name of parents of the ward seeking for admission.

B). For Weaker Section (BPL Card Holder)

- (i) **Original & attested photocopy** of BPL Card in the name of Parents.
- (ii) Original and attested photocopy of document like **electricity bill/water bill/telephone bill/Passport** to be produced in support of proof of residence (**within 1 K.M. of the school**). The said documents must be in the name of the parents of the ward seeking for admission.

C) In case of above two categories the place of residence may be verified by the school authority before issuing the Registration forms.

6. **The employees who have the facility of fee reimbursement in their departments cannot claim RTE concession.**

7. The name of the **Alumnus/Alumna** who is desirous to apply for registration of his/her child should mention his/her name in column-14. (ii).

8. Please refer to auto generated Acknowledgement number for all correspondence till admission.

9. If the applicants exceed the number of seats available in any of the categories, random selection method will be adopted and the list of selected candidates will be finalized on **18/03/2016** at **11.00 A.M.**

10. An amount of **Rs.33, 870/-** towards provisional admission, **Rs. 15,000/-** towards Security money and **Rs.4500/-(approx.)** towards books, school bag, Identity Card etc. will be collected at the time of provisional admission.

Sd/CHAIRMAN
ADMISSION COMMITTEE