

INSTRUCTION FOR FILLUP THE ONLINE ADMISSION FORM

- ⇒ Go to the website of DAV Public School, NTPC/TTPS (www.davpsntpcttps.org) and click on **Online Admission 2023-24** menu. Then select the option **Admission into LKG/XI(Sc)**.
- To view the admission notice, click on **Notice for LKG**.
 - To view the admission notice, click on **Notice for XI(Sc)**.
 - To know how to fill up the online form, click on **Instruction**.
 - To fill up the form click, on **Apply Online**.
- ⇒ If, you are a new user, then click on **New user Register here**. Enter the **Registered Mobile Number & Email-ID** after 1 or 2 minutes a **Code** will be sent to your Mobile Number & Email ID.
- ⇒ Then click on **Login** enter the **Mobile Number** as User-ID & the **Code** as the Pass word (the Code is used as password for further login). It will take you to the **Registration Page**.
- ⇒ After filling the required information, please click on **Submit** button it will take you to the payment page. You will have to pay **Rs 350/-** (Rupees three hundred fifty only) for the admission form through online by using **debit card/ credit card/ net banking/UPI**.
- ⇒ After the payment is successfully made, you'll be given a success message and be moved to the filled form with the transaction id and date of payment mentioned in it.
- ⇒ Finally, You will print the Confirmation Page of the same by using Right click of the Mouse.

NB.: Take a printed hard copy of the Registration Form in A4 size paper (submitted online) and do the signature by both of the parents in specified place, fix the Applicants' Photo and submit in the school office along with photocopy of the Birth Certificate, Aadhaar Cards (Applicant & Parent) and other relevant documents as per the category, in all the working days up to 17.04.2023 till 1.00 p.m.

For any further queries, please contact the school in between 10.00 am. to 1.00 pm. on all working days.

Help Desk No: 06760-249124

Parameters of Category for Online Application.

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| 1- The NTPC Employees | : ID Card/ any other document related to NTPC Ltd, TTPS. |
| 2- CISF/DAV Staff | : ID Cards/any other document related to NTPC Ltd, TTPS. |
| 3- NTPC Associates | : ID Cards/any other document related to NTPC Ltd, TTPS. |
| 4- Ex-NTPC Employees | : ID Cards/any other document related to NTPC Ltd, TTPS. |
| 5- Land Losers | : Documents is related to NTPC Ltd, TTPS. |
| 5- Peripheral Village | : Residence Proof (Residence Certificate) |
| 6- Others | : Not required. |