



**CLASS VIII ANNUAL EXAMINATION -2020**  
**APPLICATION FOR VERIFICATION OF MARKS**  
**(TO BE APPLIED IN THE CONCERNED SCHOOL)**  
**[LAST DATE: 21/03/2020]**

**The Principal**  
**DAV Public School**

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Sir / Madam

I hereby apply for verification of marks of my ward.....(Name)  
.....( Roll No.) who appeared in the Class-VIII Annual Examination 2020 in the subjects  
mentioned below:

	Subject(s)	Marks obtained (Theory out of 80)
Fees paid Rs.....		
D.D. No / On-line Receipt No: .....		
Date: .....		

I hereby undertake to accept the lower marks, if the same is established on the basis of verification of marks.

Yours faithfully,

Date: \_\_\_\_\_

(Signature of Applicant)

E-mail ID (Parents).....

Mobile No.....

**Note: Form must be filled correctly and neatly. The application received after the stipulated date will not be entertained.**

**(Rules for verification of marks overleaf)**

## **RULES FOR VERIFICATION OF MARKS**

1. A candidate who has appeared at Class – VIII Annual Examination 2020 conducted by the DAV Centre for Academic Excellence, New Delhi may apply for verification of marks in their corresponding subject(s).

### **Verification of answer scripts means verification of the following:**

- (a) Verification of un-assessed / unevaluated portion if any.
- (b) Verification of addition of total marks.
- (c) Verification of correct transfer of marks to Title Page and Award List.
- (d) Verification of stitching of Additional Sheet(s) if any.

No revaluation of Answer script /additional sheet shall be made as per the rules.

2. **Application for verification of marks must be made within the stipulated time mentioned in the proforma.**
3. All such applications must be accompanied with on-line receipt / D.D. for **Rs. 100/- per subject** towards the verification fee to be drawn in favour of **“DAV Public School, CDA, Cuttack” payable at Cuttack.**
4. If the mark of any student is changed after verification, the amount deposited shall be refunded on written request.
5. In no case the verification of Marks shall be done in the presence of the candidate or anyone else on his/her behalf nor will the answer books be shown to him/her or his/her representative.
6. The marks on verification will be revised upward or downward, as per the actual marks obtained by the candidate in his/her answer book.
7. The school will not be held responsible for any loss or damage or any inconvenience caused to the candidate consequent upon the revision of marks or delay in communications for reasons beyond control.
8. The school shall revise the Marks Statement in respect of such candidates even if the previous marks statement is not returned by the candidate.
9. The decision of the school on the result of the verification of marks shall be final and binding.
10. **The changes if any will be intimated to the concerned applicant on 25/03/2020.**